

**AGREEMENT BETWEEN THE
MUNICIPAL CORPORATION OF THE COUNTY OF RENFREW
AND THE
RENFREW COUNTY AMATEUR RADIO EMERGENCY SERVICES (ARES)**

This agreement made the 11th day of June, 2002, between the Municipal Corporation of the County of Renfrew and the Renfrew County Amateur Radio Emergency Services (ARES).

WHEREAS, the Municipal Corporation of the County of Renfrew has developed an Emergency Management Program designed to provide staff with guidelines to effectively manage an emergency;

AND WHEREAS, the Municipal Corporation of the County of Renfrew has established as a priority, the health, safety, welfare and protection of property of the inhabitants in an emergency;

AND WHEREAS, Section 13(3) of the *Emergency Plans Act, 1983 (RSO 1988)* provides that the council of a municipality may make an agreement with any person for the provision of any personnel, service, equipment or material during an emergency;

AND WHEREAS, the County of Renfrew Emergency Management Program involves the use of amateur radio operator services by the County of Renfrew;

AND WHEREAS, the Renfrew County Amateur Radio Emergency Services (ARES) consists of residents of the area who volunteer amateur radio operator services;

AND WHEREAS, the Municipal Corporation of the County of Renfrew and the Renfrew County Amateur Radio Emergency Services (ARES) wish to co-operate one with the other in time of emergency;

NOW THEREFORE, the parties hereby agree to the following:

THAT the Emergency Operations Centre (EOC) Manager will notify the ARES Emergency Co-ordinator (or his/her designate) of the need for assistance by amateur radio operators and the locations where ARES volunteers need to be assigned;

THAT the ARES Co-ordinator is responsible for alerting the amateur radio operators as identified in the ARES Telephone Tree;

THAT the ARES Co-ordinator will advise the EOC Manager of the availability of amateur radio operators and the response time for establishing emergency communications to the Municipal Corporation of the County of Renfrew;

COUNTY OF RENFREW EMERGENCY PLAN

THAT the amateur radio operators will be briefed by the EOC Manager (or designate) as to the nature and scope of the emergency, and will be assigned where needed;

THAT the ARES Co-ordinator will liaise with the EOC Manager with regards to deployment and scheduling of amateur radio operators in accordance with the priorities identified by the EOC Manager and in accordance with the number of available amateur radio operators;

THAT the ARES Co-ordinator will take direction from the EOC Manager and assist the EOC Manager regarding the capabilities and equipment available for the emergency;

THAT the amateur radio operator(s) will assist the EOC Manager and members of the EOCG with communications activities;

THAT the amateur radio operators will maintain a log of events in accordance with ARES procedures;

THAT all documentation and communications will remain the property of the Municipal Corporation of the County of Renfrew and a copy of the ARES logs will be provided to the County for the County's records;

THAT all amateur radio operators assigned to work with the Municipal Corporation of the County of Renfrew will be in good standing with ARES;

THAT the ARES Co-ordinator (or his/her alternate) will provide the Warden, EOC Manager and members of the EOCG with information and advice relating to ARES matters;

THAT the ARES Co-ordinator (or alternate) will provide volunteers at each Reception and Evacuation Centre to assist the Manager of each centre with telecommunication matters; and

THAT the Municipal Corporation of the County of Renfrew shall take into consideration any costs incurred by ARES in its working with the County, and if fairly agreed to, cover incidental costs incurred by ARES. The costs to be considered are those which allow fair compensation where such costs are warranted (e.g., courier services provided by ARES members).

TERMINATION

This agreement may be terminated by either of the parties hereto, by 60 days notice given in writing to the other parties by delivering the same in person or by ordinary mail. A notice shall be deemed to have been given on the third business day following the date on which it was mailed.

SUCCESSORS AND ASSIGNS

This agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their seals attested by the proper officers in that behalf.

Municipal Corporation of the County of Renfrew

Amateur Radio Emergency Services

Date

Date